

Autofile

every component needed for success



One of the greatest secrets of a highly successful service department can be found in the way they access and store their records. Speed and accuracy are crucial to maintaining efficiency with the help of color-coded labels that organize the service records into manageable groups. This helps reduce filing errors and accelerates file access.

That's why we created Autofile. Effectively combining the products we offer will allow you to keep a record of every customer's important sales documents, lease documents, warranty, and delivery information. Easy access helps you to quickly respond to follow-up visits and other inquiries. This filing system also makes it easy to keep track of customers who lease vehicles, in order to sell them new leases or inform them of their buy-out options on their existing lease.

But don't just take our word for it. Browse our extensive product line, make a few purchases, and see for yourself how the proper filing tools can streamline your business.

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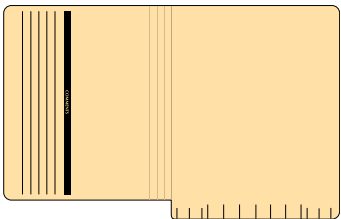
serviceFOLDERS

These 14 pt. single-ply end tab folders give you a place to store hard copies of warranty work, repairs, and maintenance records. Folders feature a full end tab for easy VIN identification and printed placement lines to aid in applying our color-coded labels. 500 folders per carton.

EXTP14 – OUTSIDE

Diagram of the outside of an EXTP14 service folder. The form includes fields for: WARRANTY/SERVICE DATE, KEY NUMBERS, ORIGINAL OWNER, SECOND OWNER, THIRD OWNER, VEHICLE IDENTIFICATION NUMBER, YEAR, MAKE, MODEL, COLOR CODE, EXTENDED WARRANTY PURCHASED, WARRANTY ADJUSTMENT, AUTHORIZATION NUMBER, WORK PERFORMED, AUTHORIZED BY, AUTHORIZATION DATE, AUTHORIZATION TIME, CUSTOMER'S COST, and COMMENTS.

EXTP14 – INSIDE

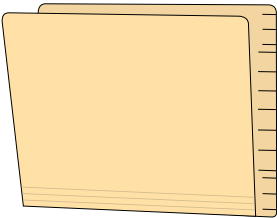


Overall Size:
9½" H x 12⅝" W

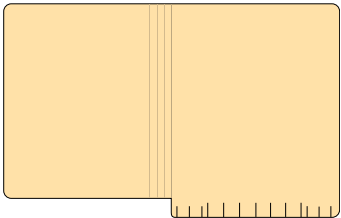
Front Size:
9½" H x 11¼" W

Weight:
46.75 lbs/ctn

EXT14 – OUTSIDE



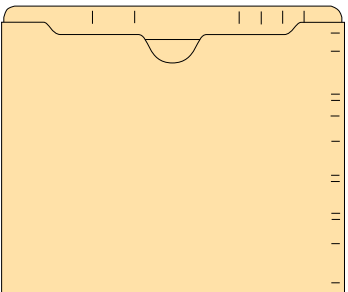
EXT14 – INSIDE



salesJACKETS

11 pt. sales jackets are made from heavy-duty stock for storing customer sales, lease, warranty, and delivery information. Use different colored jackets to distinguish between files. Closed on three sides to prevent materials from falling out. 500 sales jackets per carton.

Lateral Drawer Jackets – Includes Double-Ply Tab



FP11

Overall Size:
9½" H x 11⅜" W

Weight:
40.5 lbs/ctn



End-Tab Shelf Jackets – Includes Single-Ply Tab

Diagram of an end-tab shelf jacket. The form includes fields for: Model Year, Stock #, Model, Year, Motor Serial #, Date Purchased, Name of Seller, Address, City, State, Zip, License #, Sold To, Date Sold, Invoice #, Manager, Phone #, Bill of Sale, Title, and Odometer Certification. It also has a Received Title and Signature of Purchaser field.

011-AJY

Overall Size:
9½" H x 12⅝" W

Weight:
49.15 lbs/ctn

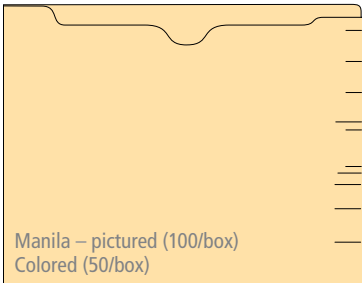


filingJACKETS

Various 11 pt. filing jackets to meet all your needs.

FP12 – 9½" H x 12¼" W

Reinforced side seam, single-ply top

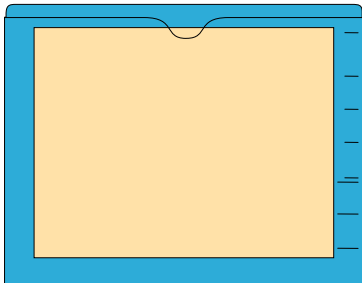


Manila – pictured (100/box)
Colored (50/box)

FP12DKD	FP12L	FP12DKG	FP12DKB
FP12CAN	FP12E	FP12DKH	FP12DKY

M11PK – 9½" H x 12¼" W

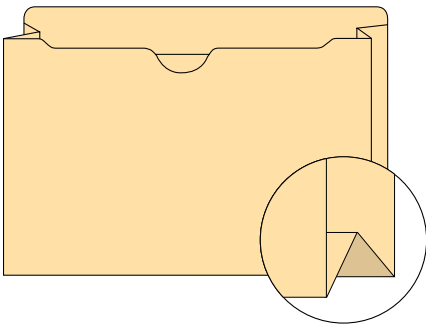
Colored border, double-ply top and side (100/box)



M11PKD	M11PKE	M11PKG	M11PKC	M11PKY
M11PKV	M11PKB (pictured)	M11PKH	M11PKI	M11PKO

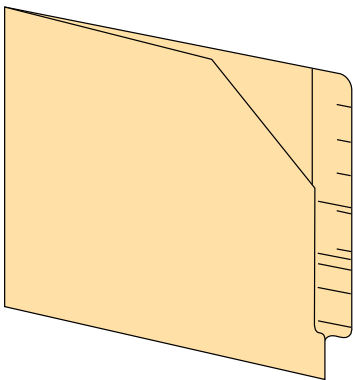
MXP11 – 9½" H x 11¾" W (9" H front)

Double-ply top tab, 1½" expansion (50/box)



AC11 – 9½" H x 12¼" W

Diagonal cut front panel, double-ply end tab, Manila (pictured) and Colored (100/box)

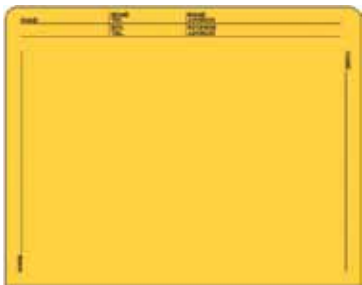


AC11D	AC11L
AC11CAN	AC11E
AC11DKG	AC11DKB
AC11DKH	AC11DKY

AC14 (not pictured) –
9½" H x 11¼" W
14 pt. Manila (50/box)

Economy File Envelopes – 8¾" H x 11¾" W

Perfect filing envelopes for lightly used files. Closed on three sides. Front is printed with spaces for name, home, and business phone numbers plus addresses. (100/box)

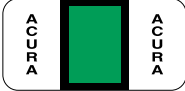




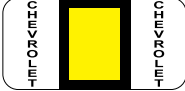














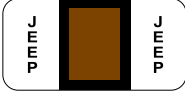

























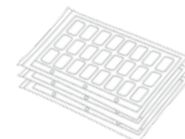
1171SUN	1172OR	1173BR	1174GO	1175PY
1176COR	1177BE	1178Y (pictured)	1179OL	1180ST
1181LGN	1182WHT	1071K	1073GY	

28 lb. – All colors except 1071K and 1073GY
32 lb. – 1071K and 1073GY

vehiclemakeLABELS

Quickly identify files for a specific vehicle make with these color-coded labels.
Add a year label for even greater efficiency. 270 labels per RB Pkg.

	RB PKG 622A		RB PKG 625A		RB PKG 630B		RB PKG 612B		RB PKG 602C
	RB PKG 606C		RB PKG 619C		RB PKG 609D		RB PKG 615E		RB PKG 605F
	RB PKG 607G		RB PKG 621G		RB PKG 617G		RB PKG 608H		RB PKG 644H
	RB PKG 629H		RB PKG 637I		RB PKG 620I		RB PKG 633I		RB PKG 641J
	RB PKG 614J		RB PKG 639K		RB PKG 628L		RB PKG 604L		RB PKG 611M
	RB PKG 631M		RB PKG 603M		RB PKG 623M		RB PKG 636M		RB PKG 610N
	RB PKG 601O		RB PKG 618P		RB PKG 613P		RB PKG 634P		RB PKG 642R
	RB PKG 638S		RB PKG 627S		RB PKG 643S		RB PKG 632S		RB PKG 624S
	RB PKG 616T		RB PKG 640U		RB PKG 626V		RB PKG 635V	Finish: Polylaminated Label Size: 1 1/2" W x 3/4" H Sheet Size: 5 3/4" W x 8 1/2" H	



RB Pkg

yearLABELS

Year labels can be used to identify the year of a vehicle, last year of service, year vehicle was purchased, lease expiration, etc. They are color-coded and can help you identify and remove inactive files. Choose from 500 labels per roll or 270 labels per RB Pkg.

02 02 RB PKG ROLL 0402FGN 0702FGN	03 03 RB PKG ROLL 0403R 0703R	04 04 RB PKG ROLL 0404PRW 0704PRW	05 05 RB PKG ROLL 0405ORW 0705ORW
06 06 RB PKG ROLL 0406LBEW 0706LBEW	07 07 RB PKG ROLL 0407YBK 0707YBK	08 08 RB PKG ROLL 0408P 0708P	09 09 RB PKG ROLL 0409RS 0709RS
10 10 RB PKG ROLL 0410RBN 0710RBN	11 11 RB PKG ROLL 0411RLV 0711RLV	12 12 RB PKG ROLL 0412RYB 0712RYB	Finish: Polylaminated Label Size: 1½" W x ¾" H Sheet Size: 5¾" W x 8½" H

monthLABELS

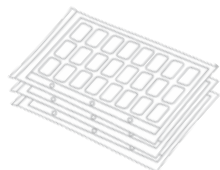
Use month labels with year labels to highlight the last month of service on a vehicle or to identify the lease expiration date. Month labels also aid with removing inactive records. Choose from 500 labels per roll or 270 labels per RB Pkg.

JAN JAN RB PKG ROLL 15031J 15061J	FEB FEB RB PKG ROLL 15032F 15062F	MAR MAR RB PKG ROLL 15033M 15063M	APRIL APRIL RB PKG ROLL 15034A 15064A
MAY MAY RB PKG ROLL 15035M 15065M	JUNE JUNE RB PKG ROLL 15036J 15066J	JULY JULY RB PKG ROLL 15037J 15067J	AUG AUG RB PKG ROLL 15038A 15068A
SEPT SEPT RB PKG ROLL 15039S 15069S	OCT OCT RB PKG ROLL 15040O 15070O	NOV NOV RB PKG ROLL 15041N 15071N	DEC DEC RB PKG ROLL 15042D 15072D

Finish:
Polylaminated

Label Size:
1½" W x ¾" H

Sheet Size:
5¾" W x 8½" H



**Complete Set - Pkgs
(Month Labels)**
Includes: 12 Pkgs
(270 labels per RB Pkg)
ITEM NO. 15059SET



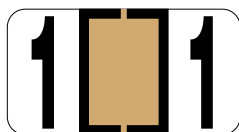
**Complete Set - Rolls
(Month Labels)**
Includes: Display box and 12 Rolls
(500 labels per Roll)
ITEM NO. 15089SET

numeric LABELS

Color-code the last six digits of the VIN to quickly identify the file for a particular vehicle.
Choose from 500 labels per roll or 240 labels per RB Pkg.



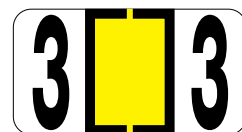
RB PKG
ROLL 58300R*
58600R*



RB PKG
ROLL 5831GD
5861GD



RB PKG
ROLL 5832BE
5862BE



RB PKG
ROLL 5833Y
5863Y



RB PKG
ROLL 5834BK
5864BK



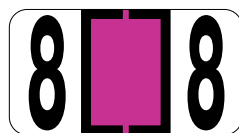
RB PKG
ROLL 5835LGN*
5865LGN*



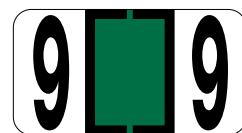
RB PKG
ROLL 5836R
5866R



RB PKG
ROLL 5837LBE
5867LBE



RB PKG
ROLL 5838P
5868P



RB PKG
ROLL 5839DGN*
5869DGN*

Finish:
Polylaminated
Label Size:
1 $\frac{1}{8}$ " W x $\frac{7}{8}$ " H
Sheet Size:
5 $\frac{3}{4}$ " W x 8 $\frac{1}{2}$ " H

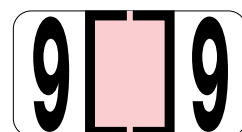
***Alternate colors are available for 0, 5, and 9 below.
Check your color sequence before ordering.**



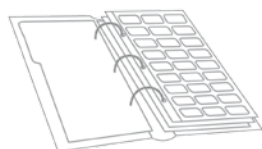
RB PKG
ROLL 5830-200LG
5860-200LG



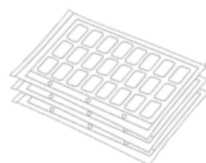
RB PKG
ROLL 5835-200OR
5865-200OR



RB PKG
ROLL 5839-200PK
5869-200PK



Starter Kit – Pkgs
Includes: 3-ring binder with indexes
and 10 Pkgs (240 labels per RB Pkg)
ITEM NO. 5857SK & 5857-200SK*








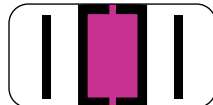







Complete Set – Pkgs
Includes: 10 Pkgs
(240 labels per RB Pkg)
ITEM NO. 5859SET & 5859-200SET*



Complete Set – Rolls
Includes: Display box and 10 Rolls
(500 labels per Roll)
ITEM NO. 5889SET & 5889-200SET*

alphabetic LABELS

Alphabetic labels are used for color-coding customer's last names. They help easily identify and prevent misfiles. Choose from 500 labels per roll or 270 labels per RB Pkg.

					
RB PKG ROLL	3830A 3860A	RB PKG ROLL	3832C 3862C	RB PKG ROLL	3834E 3864E
					
RB PKG ROLL	3835F 3865F	RB PKG ROLL	3837H 3867H	RB PKG ROLL	3839J 3869J
					
RB PKG ROLL	3840K 3870K	RB PKG ROLL	3842M 3872M	RB PKG ROLL	3844O 3874O
					
RB PKG ROLL	3845P 3875P	RB PKG ROLL	3847R 3877R	RB PKG ROLL	3849T 3879T
					
RB PKG ROLL	3850U 3880U	RB PKG ROLL	3852W 3882W	RB PKG ROLL	3854Y 3884Y
					
RB PKG ROLL	3855Z 3885Z				

Finish:
Polylaminated

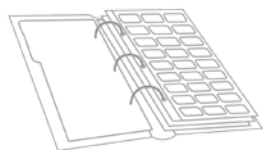
Label Size:
1½" W x ¾" H

Sheet Size:
48" W x 24" H

Finish:
Polylaminated

Label Size:
1½" W x ¾" H

Sheet Size:
5⅞" W x 8½" H



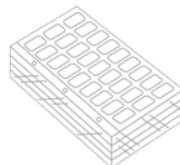
Starter Set – Pkgs

Includes: 3-ring binder with indexes
Sheets per Letter: A-16, B-6, C-7, D-4, E-11,
F-3, G-3, H-7, I-7, J-2, K-3, L-5, M-5, N-2, O-12,
P-4, Q-1, R-8, S-6, T-4, U-5, V-1, W-4, X-1, Y-1,
Z-1, MC-1 ITEM NO. 3857SK



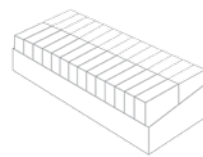
Complete Set – Pkgs

Includes: 27 Pkgs
(270 labels per RB Pkg)
ITEM NO. 3859SET



Refill Kit – Pkgs

Includes: Same number of
sheets per letter as starter kit
ITEM NO. 3858RK



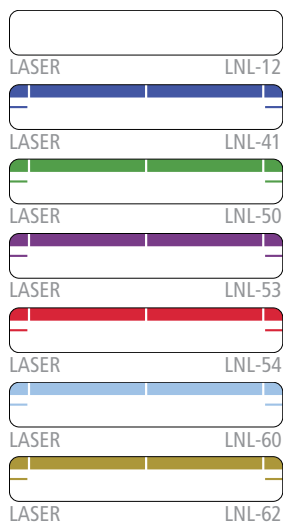
Complete Set – Rolls

Includes: Display box and 27 Rolls
(500 labels per Roll)
ITEM NO. 3889SET

nameLABELS

Blank labels for use on a laser printer, typewriter, or pin-fed printer.

Laser Name Labels



Description:

750 labels per pkg,
30 labels per sheet,
25 sheets per pkg

Label Size:

3 7/16" W x 9/16" H

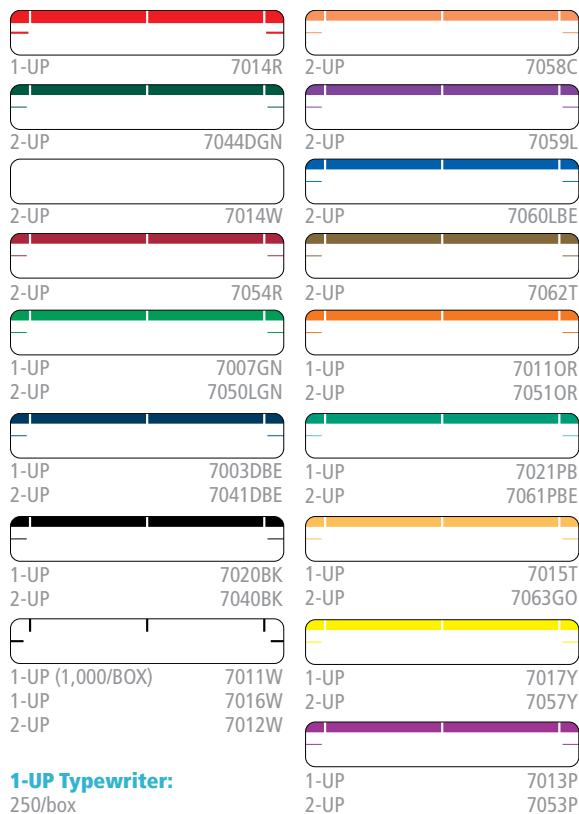
Sheet Size:

8 1/2" W x 11" H



LASER SHEET

Continuous Name Labels



1-UP Typewriter:

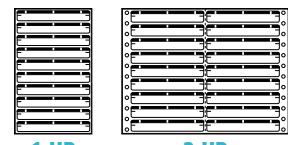
250/box

2-UP Pin-Fed:

1,000/box

Label Size:

3 1/2" W x 5/8" H



1-UP

2-UP

namelabelPROTECTORs

Protect name labels from smudges, dirt, and peeling. Choose from two styles to prevent misfiles. 500 per box.

Solid Color Size: 3 1/2" W x 1 3/4" H (before folding)

CLEAR	7500TP
BLUE	7501BE
GREEN	7507GN
RED	7514R
YELLOW	7517Y



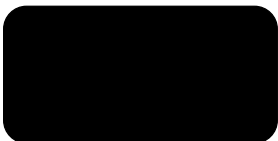
Color Stripe Size: 3 1/2" W x 2" H (before folding)



CLEAR	7400TP
BLUE	7401BE
GREEN	7407GN
RED	7414R
YELLOW	7417Y

solidcolorLABELS

Use these water-resistant, durable labels for anything you like. You can design your own color-coding system, or even print your own custom messages using your laser printer. 500 labels per roll.



Roll 6060BK



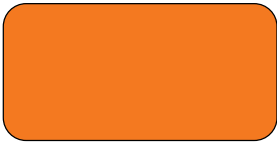
Roll 6062BN



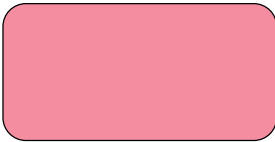
Roll 6066GY



Roll 6070LGN



Roll 6071OR



Roll 6072PK



Roll 6073P



Roll 6076W



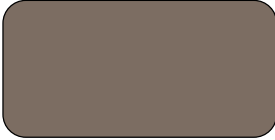
Roll 6078TGY



Roll 6079GD



Roll 6080FOR



Roll 6081TDGY



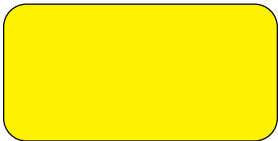
Roll 6082LBE



Roll 6083T



Roll 6074R
Rngbk 6044R*



Roll 6077Y
Rngbk 6047Y*



Roll 6061BE
Rngbk 6031BE*



Roll 6064DGN
Rngbk 6034DGN*

Roll:
500/roll

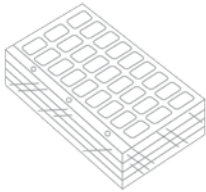
Individual Colors:
500 labels/box

Complete Set (6089SET):
18 rolls, 9,000 labels

Label Size and Finish:
1½" W x ¾" H, Polylaminated

***Rngbk:**
27 labels/sheet

Individual Colors:
270 labels



keyTAGS

Our key tags have a tear-proof, self-laminating cover that keeps information legible by protecting from dirt, grease, and moisture. Write on them using any pen or marker, and simply fold to laminate. Key rings are included. They are easy to use and extremely durable!



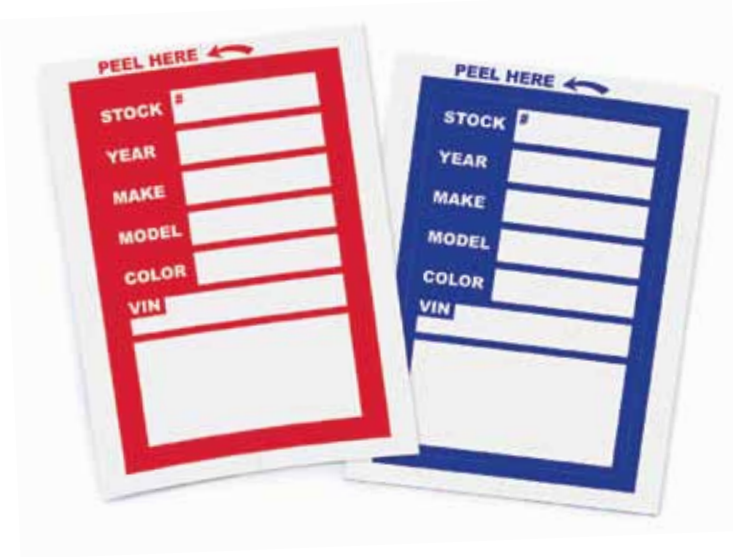
Description:
250/box

Size:
3" W x 3" H open,
1 1/4" W x 3" H folded

WHITE	AUT-AT250W
BLUE	AUT-AT250B
GREEN	AUT-AT250G
RED	AUT-AT250R
YELLOW	AUT-AT250Y

windowstockSTICKERS

These stock stickers are the most widely used by both new and used car dealers. Large spaces give you plenty of room to write information, and the clear plastic film with strong adhesive securely seals the sticker to the windshield. Use whatever color organization system works best for you.



Description:
100/pkg

Label Size:
3" W x 4" H

BLUE	AUT-WSS100B
RED	AUT-WSS100R

codeaprint.COM

Codeaprint.com puts you in charge of file-labeling systems from your very own desktop. Because it's web-based, there's no specialized label creation software to install. You don't need to worry about sensitive and confidential data leaving your computer. You can administer and control account access, and you're able to have an unlimited number of simultaneous users from as many computers as you need.

With codeaprint.com, you have the ability to print brilliant color-coded labels on-demand, complete with individualized bar codes and graphics. Match your existing systems, or customize with our help, then print on your laser or inkjet printer. It's as easy as 1-2-3!



1

Choose your label design.

We have a wide selection of pre-made label designs that you can browse. Otherwise, give us a call, and we will create a customized design just for you.

2

Enter or import your data.

Once you have chosen your design, use our easy program to input your data. Whether you type the information manually or upload a spreadsheet, you'll be able to preview and edit the results to ensure they are accurate and to your liking.

3

Print and affix your labels.

Using your desktop printer and the adhesive paper stock we've provided, you can print your labels at your convenience. Adhere to your folders, and you're done!



slantedSHELVING

The 55-degree angled design of these shelves allows the end tab of each folder to extend past the folder in front of it for error-free filing and fast retrieval. Slanted tiers also save valuable floor space by protruding less into a room. Additional tiers may be attached as your dealership grows. Constructed from heavy-duty 18-gauge steel.

SIZE	TIERS	ITEM NO.
36"	6	9506SFS
36"	7	9507SFS
36"	8	9508SFS
48"	6	D9806SL
48"	7	D9807SL
48"	8	D9808SL
PUTTY		LT. GRAY



straightSHELVING

Our straight shelf tiers can be stacked up to eight levels high to create custom solutions for unique storage needs. All tiers feature welded dividers to keep files upright. Maximize your storage capacity using the minimum amount of space. Additional tiers may be attached at any time. Constructed from heavy-duty 18-gauge steel.

SIZE	TIERS	ITEM NO.
36"	6	9006FS
36"	7	9007FS
36"	8	9008FS
48"	6	D98016ST
48"	7	D98017ST
48"	8	D98018ST
PUTTY		LT. GRAY

Please allow 1–2 weeks for delivery for both slanted and straight shelving. Both styles of shelving can be configured into moveable track systems – see next page.

stak-n-lokSHELVING

Stak-N-Lok™ shelving features locking doors for added security and privacy. One key conveniently locks all doors simultaneously, and the modular design allows you to attach additional tiers to maximize space.

SIZE	TIERS	ITEM NO.
36"	6	SL366
36"	7	SL367
42"	6	SL426
42"	7	SL427

BONE WHITE	LT. GRAY
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Flip-Up Doors
Fully retractable doors store out of the way for easy file retrieval and replacement.

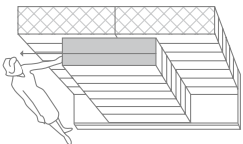


Please allow 2-3 weeks for delivery.

moveableSHELVING

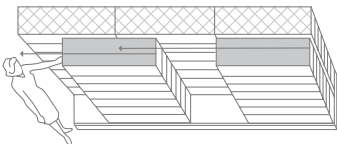
Save even more space by converting your stationary shelving into moveable shelving with a track system. Low-profile track is placed directly in front of your wall-mounted row of stationary shelving, and an additional row of shelving is placed on a carriage that moves from side to side with a simple push of the hand. Track systems include: leveling track, anti-tip hardware, and heavy-duty carriages to ensure smooth rolling movement. Shelving is sold separately. Additional track may be attached at any time to accommodate future storage requirements.

SIZE	STYLE	WIDTH	ITEM NO.
36"	Slanted	89"	5HDT2X1-SL36
36"	Straight	76"	5HDT2X1-ST36
48"	Slanted	113"	5HDT2X1-SL48
48"	Straight	100"	5HDT2X1-ST48



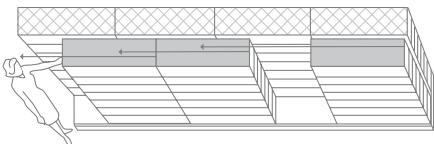
5-Unit Track System,
pictured with Stak-N-Lok™ (above)

SIZE	STYLE	WIDTH	ITEM NO.
36"	Slanted	125"	5HDT3X2-SL36
36"	Straight	112"	5HDT3X2-ST36
48"	Slanted	161"	5HDT3X2-SL48
48"	Straight	148"	5HDT3X2-ST48



3-Unit Track System (left top)
Includes track for 2 stationary back units and 1 sliding front unit.

SIZE	STYLE	WIDTH	ITEM NO.
36"	Slanted	161"	5HDT4X3-SL36
36"	Straight	148"	5HDT4X3-ST36
48"	Slanted	209"	5HDT4X3-SL48
48"	Straight	196"	5HDT4X3-ST48



7-Unit Track System (left bottom)
Includes track for 4 stationary back units and 3 sliding front units.

Track systems increase overall shelving height by 4". Width includes 2" of over-travel at each end. Item numbers above depict 5-shelf-high units. 6- and 7-shelf-high units are also available. Please allow 3-4 weeks for delivery.